EBIS ICT Responsible Use Agreement

Introduction

Evans Bay Intermediate School believes in a Digital Citizenship model for supporting safe and responsible use of the internet in teaching and learning. An important part of this is that we are able to show others what responsible use looks like while we are using technology in our learning.

We think a good digital citizen is someone who;

- is a confident and capable user of ICT
- will use ICT for learning as well as other activities
- will think carefully about whether the information they see online is true
- understands that they may experience problems when using technology but can deal with them
- will always use ICT to communicate with others in positive ways
- will be honest and fair in all of their actions using ICT
- will always respect people's privacy and freedom of speech online
- will help others to become a better digital citizen

Because we know this is important for us all, we ask everyone, the staff, students and volunteers working at the school to agree to use the internet and other technologies in a safe and responsible way by following the rules laid out in this agreement.

If someone cannot agree to act responsibly, or the things that they do mean that other people are being harmed, then we might stop them from using the internet or other technology at school.

Your Responsibilities as a Student

When using information & communication technologies (ICT) at Evans Bay Intermediate I will always be a good digital citizen. This means that I:

1. Will be a confident and capable user of ICT.

> This means I will...
> 1. Use and share tools that will help complete tasks/activities
> 2. Not click on links/apps when I do not know what they do.
> 3. Not use or change settings that will affect how others can use ICTs.
> 4. Get help when I need it

2. Will use ICT for learning as well as other activities.

> This means I will...
> 1. Understand that ICTs are tools to help my learning and collaborative activities.
> 2. Know that ICTs can also be used to talk to people, to buy and sell things and to have my opinion heard.
> 3. Know when and where it is OK to do each of the above..

3. Will think carefully about whether the information I see online is true.

> This means I will...
> 1. Know it is easy to post any information online.
> 2. Recognise that not all online information is correct.
> 3. Check that all information I use is real and confirmed by multiple sources before I use it.
> 4. Ask a teacher when I do not understand a task.

4. Understand that I may experience problems when I use technology but that I can get the right support when problems arise.

This means I will...
1. Understand that there will be times when technology does not work.
2. Understand that people may be mean or unkind to me online
3. Know how to deal with problems if they arise.
4. Know that there are people I can and should talk to to get help if I don't know what to do next.

5. Will always use ICT to communicate with others in positive, meaningful ways.

This means I will...
1. Always talk politely and with respect to people online.
2. Know that I must try to understand what people are saying before I react to it.
3. Ask someone to explain if I am not sure what they mean.
4. Know that it is possible to bully or hurt people with what I say and do on the internet.
5. Think about the effect that my actions have on other people.

6. Will be honest and fair in all of my actions using ICT.

This means I will...
1. Use only the school BYOD wireless for connection to the Internet.
2. Never do anything online that I know will hurt anyone.
3. Make sure what I do is not against the law.
4. Make sure that my actions don't break the rules of the websites that I use.

7. Will always respect people's privacy and freedom of speech online.

This means I will...
1. Be careful when using full names, birthdays, addresses and photos of other people and of my own.
2. Not post images of, or belonging to, other people without their permission.
3. Respect other people opinions even if I do not agree with them.
4. Not respond inappropriately to other people's online posts.

8. Will help others to become a better digital citizen.

This means I will...
1. Try to help my peers if they are having problems online.
2. Will speak up if I see someone is being treated unfairly online rather than just watch it happen.

Student ....
Signed...
Parent...
Date.......... /........./.........