

EVANS BAY INTERMEDIATE

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018

Ministry Number: 2837
Principal Louise Bray- Burns
School Address: 14A Kemp Street
Wellington
School Postal Address: P O Box 14084, Kilbirnie, Wellington
School Phone: 04-387-1071
School Email: office@ebis.school.nz

Position	Name	Term expires
Chair Person	Shelly Reet	30-May-19
Principal ex Officio	Louise Bray-Burns	
Parent Rep	Tai Paul	30-May-19
Parent Rep	Mike Thompson	30-May-19
Parent Rep	Lynda McGregor	30-May-19
Parent Rep	Vicki Hume	30-May-19
Staff Rep	Karl Emson	30-May-19
Service provider	Davidson Dickson Ltd	

EVANS BAY INTERMEDIATE

Financial Statements - For the year ended 31 December 2018

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EVANS BAY INTERMEDIATE

Statement of Responsibility

For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

MICHELLE LINDA REET
Full Name of Board Chairperson

Louise Blanche Bray Burns
Full Name of Principal

MLR.
Signature of Board Chairperson

[Signature]
Signature of Principal

21/5/2019
Date:

21-5-19.
Date:

EVANS BAY INTERMEDIATE**Statement of Comprehensive Revenue and Expense**

For the year ended 31 December 2018

		2018	2018	2017
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	3,176,587	3,149,201	3,200,789
Locally Raised Funds	3	292,737	105,300	180,570
Interest Earned		13,806	7,000	12,263
Gain on Sale of Property, Plant and Equipment		876	-	802
		<u>3,484,006</u>	<u>3,261,501</u>	<u>3,394,424</u>
Expenses				
Locally Raised Funds	3	77,019	3,750	69,103
Learning Resources	4	2,018,403	2,015,629	1,924,741
Administration	5	164,155	196,610	205,829
Finance Costs		11,823	-	2,996
Property	6	976,450	968,738	927,471
Depreciation	7	80,503	80,000	74,115
Loss on Disposal of Property, Plant and Equipment		5,270	-	32,187
		<u>3,333,623</u>	<u>3,264,727</u>	<u>3,236,443</u>
Net Surplus / (Deficit)		150,383	(3,226)	157,982
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>150,383</u>	<u>(3,226)</u>	<u>157,982</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

EVANS BAY INTERMEDIATE**Statement of Changes in Net Assets/Equity**

For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
Balance at 1 January	<u>615,102</u>	<u>516,961</u>	<u>446,330</u>
Total comprehensive revenue and expense for the year	150,383	(3,226)	157,982
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	20,680	-	10,790
Equity at 31 December	<u>786,165</u>	<u>513,735</u>	<u>615,102</u>
Retained Earnings	786,165	513,735	615,102
Reserves	-	-	-
Equity at 31 December	<u>786,165</u>	<u>513,735</u>	<u>615,102</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

EVANS BAY INTERMEDIATE

Statement of Financial Position

As at 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Assets				
Cash and Cash Equivalents	8	307,380	59,369	383,371
Accounts Receivable	9	116,265	102,000	104,675
GST Receivable		26,873	-	4,003
Prepayments		2,354	2,000	5,264
Funds due for Capital Works	16	53,191	-	-
Investments	10	253,133	200,000	155,174
		<u>759,196</u>	<u>363,369</u>	<u>652,487</u>
Current Liabilities				
GST Payable		-	-	-
Accounts Payable	12	159,904	131,000	131,442
Revenue Received in Advance	13	55,243	-	-
Provision for Cyclical Maintenance	14	5,333	-	-
Finance Lease Liability - Current Portion	15	28,180	30,000	29,873
Funds held for Capital Works Projects	16	15,302	-	86,961
		<u>263,962</u>	<u>161,000</u>	<u>248,276</u>
Working Capital Surplus/(Deficit)		495,234	202,369	404,210
Non-current Assets				
Property, Plant and Equipment	11	379,553	341,366	307,578
		<u>379,553</u>	<u>341,366</u>	<u>307,578</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	56,222	-	34,921
Finance Lease Liability	15	32,400	30,000	61,766
		<u>88,622</u>	<u>30,000</u>	<u>96,687</u>
Net Assets		<u>786,165</u>	<u>513,735</u>	<u>615,102</u>
Equity		<u>786,165</u>	<u>513,735</u>	<u>615,102</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

EVANS BAY INTERMEDIATE

Statement of Cash Flows

For the year ended 31 December 2018

		2018	2018	2017
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		755,574	728,189	757,209
Locally Raised Funds		324,945	105,300	179,968
International Students		22,243	-	-
Goods and Services Tax (net)		(22,871)	-	(24,050)
Payments to Employees		(334,107)	(333,639)	(241,634)
Payments to Suppliers		(433,631)	(429,076)	(429,577)
Interest Paid		(11,823)	-	(2,996)
Interest Received		13,735	7,000	12,180
Net cash from / (to) the Operating Activities		314,066	77,774	251,099
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		865	-	3,819
Purchase of PPE (and Intangibles)		(155,039)	(37,840)	(140,772)
Proceeds from Sale of Investments		(97,959)	(45,000)	(4,157)
Net cash from / (to) the Investing Activities		(252,133)	(82,840)	(141,110)
Cash flows from Financing Activities				
Furniture and Equipment Grant		20,680	-	10,790
Finance Lease Payments		(33,756)	60,000	6,557
Funds Administered on Behalf of Third Parties		(124,849)	-	(151,323)
Net cash from Financing Activities		(137,925)	60,000	(133,976)
Net increase/(decrease) in cash and cash equivalents		(75,992)	54,934	(23,987)
Cash and cash equivalents at the beginning of the year	8	383,371	4,435	407,358
Cash and cash equivalents at the end of the year	8	307,380	59,369	383,371

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

EVANS BAY INTERMEDIATE

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2018

a) Reporting Entity

Evans Bay Intermediate (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 15.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The school receives funding from the Ministry of Education.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance.

After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements under clause 28 of schedule 6 the Education Act 1989 in relation to the acquisition of securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	10 years
Furniture and equipment	5-10 years
Information and communication technology	5 years
Leased assets held under a Finance Lease	3-5 years term of lease
Library resources	12.5% Diminishing value

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.

p) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

r) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

s) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

t) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

u) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	657,726	644,800	661,606
Teachers' salaries grants	1,713,990	1,713,990	1,740,161
Use of Land and Buildings grants	707,022	707,022	703,420
Resource teachers learning and behaviour grants	413	-	1,859
Other MoE Grants	97,436	83,389	93,743
	<u>3,176,587</u>	<u>3,149,201</u>	<u>3,200,789</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	102,134	15,000	42,102
Fundraising	50,688	30,000	44,353
Other revenue	50,701	50,300	12,144
Trading	497	2,000	10,400
Activities	77,015	-	59,225
Curriculum Recoveries	11,702	8,000	12,345
	<u>292,737</u>	<u>105,300</u>	<u>180,570</u>
Expenses			
Activities	69,132	3,750	53,567
Trading	41	-	9,735
Fundraising (costs of raising funds)	7,846	-	5,801
	<u>77,019</u>	<u>3,750</u>	<u>69,103</u>
<i>Surplus for the year Locally raised funds</i>	<u>215,719</u>	<u>101,550</u>	<u>111,465</u>

4. Learning Resources

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	52,347	43,000	47,101
Equipment repairs	755	2,500	2,143
Information and communication technology	12,836	22,500	13,688
Library resources	1,217	2,000	1,253
Employee benefits - salaries	1,907,133	1,906,629	1,831,729
Staff development	44,115	39,000	28,827
	<u>2,018,403</u>	<u>2,015,629</u>	<u>1,924,741</u>

5. Administration

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Audit Fee	7,486	7,250	7,060
Board of Trustees Fees	2,870	6,000	4,250
Board of Trustees Expenses	22,502	29,720	20,969
Communication	6,355	7,540	5,906
Consumables	1,246	28,750	53,626
Legal Fees	339	-	-
Other	11,839	8,450	3,864
Employee Benefits - Salaries	94,919	93,000	97,566
Insurance	7,025	6,900	3,045
Service Providers, Contractors and Consultancy	9,574	9,000	9,543
	<u>164,155</u>	<u>196,610</u>	<u>205,829</u>

6. Property

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Caretaking and Cleaning Consumables	14,810	14,000	14,778
Consultancy and Contract Services	72,002	55,000	43,237
Cyclical Maintenance Provision	26,634	18,000	31,588
Grounds	3,717	4,000	2,258
Heat, Light and Water	30,587	36,000	32,128
Rates	3,122	3,350	3,081
Repairs and Maintenance	59,429	72,366	45,404
Use of Land and Buildings	707,022	707,022	703,420
Security	6,203	6,000	5,481
Employee Benefits - Salaries	52,924	53,000	46,095
	<u>976,450</u>	<u>968,738</u>	<u>927,471</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation of Property, Plant and Equipment

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Buildings - School	2,508	3,500	2,472
Furniture and Equipment	35,635	40,000	32,130
Information and Communication Technology	23,882	30,000	21,760
Leased Assets	16,937	5,000	15,871
Library Resources	1,541	1,500	1,882
	<u>80,503</u>	<u>80,000</u>	<u>74,115</u>

8. Cash and Cash Equivalents

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash on Hand	100	-	100
Bank Current Account	306,304	59,369	338,426
Bank Call Account	976	-	44,846
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>307,380</u>	<u>59,369</u>	<u>383,371</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$ 307,380 Cash and Cash Equivalents, \$15,302 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2018 on Crown owned school buildings under the School's Five Year Property Plan.

9. Accounts Receivable

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	1,394	2,000	603
Interest Receivable	368	-	297
Teacher Salaries Grant Receivable	114,503	100,000	103,775
	<u>116,265</u>	<u>102,000</u>	<u>104,675</u>
Receivables from Exchange Transactions	1,762	2,000	900
Receivables from Non-Exchange Transactions	114,503	100,000	103,776
	<u>116,265</u>	<u>102,000</u>	<u>104,675</u>

10. Investments

The School's investment activities are classified as follows:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	253,133	200,000	155,174

The carrying value of long term deposits longer than 12 months approximates their fair value at 31 December 2018.

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2018	\$	\$	\$	\$	\$	\$
Buildings	31,548			-	(2,508)	29,040
Furniture and Equipment	153,417	139,585	(1,484)	-	(35,635)	255,883
Information and Communication	71,097	16,116	(2,499)	-	(23,882)	60,832
Leased Assets	37,023	2,697		-	(16,937)	22,783
Library Resources	14,493	215	(2,152)	-	(1,541)	11,015
Balance at 31 December 2018	307,578	158,613	(6,135)	-	(80,503)	379,553

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2018	\$	\$	\$
Buildings	96,652	(67,612)	29,040
Furniture and Equipment	609,633	(353,750)	255,883
Information and Communication	152,322	(91,490)	60,832
Leased Assets	58,738	(35,955)	22,783
Library Resources	71,712	(60,697)	11,015
Balance at 31 December 2018	989,057	(609,504)	379,553

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Building Improvements	26,622	7,398	-	-	(2,472)	31,548
Furniture and Equipment	118,734	69,625	(2,812)	-	(32,130)	153,417
ICT	42,915	53,598	(3,656)	-	(21,760)	71,097
Leased Assets	65,722	15,808	(28,636)	-	(15,871)	37,023
Library Resources	15,146	1,312	(83)	-	(1,882)	14,493
Balance at 31 December 2017	269,139	147,741	(35,187)	-	(74,115)	307,578

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Buildings	96,652	(65,104)	31,548
Furniture and Equipment	704,573	(551,156)	153,417
Information and Communication Technology	310,106	(239,009)	71,097
Leased Assets	56,041	(19,018)	37,023
Library Resources	84,009	(69,516)	14,493
Balance at 31 December 2017	1,251,381	(943,803)	307,578

12. Accounts Payable

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Operating creditors & Accruals	30,417	20,000	19,047
Accruals	5,880	6,000	6,394
Employee Entitlements - salaries	115,843	100,000	103,775
Employee Entitlements - leave accrual	7,764	5,000	2,226
	<u>159,904</u>	<u>131,000</u>	<u>131,442</u>
Payables for Exchange Transactions	159,904	131,000	131,442
	<u>159,904</u>	<u>131,000</u>	<u>131,442</u>

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
International Student Fees	22,243	-	-
Other	33,000	-	-
	<u>55,243</u>	<u>-</u>	<u>-</u>

14. Provision for Cyclical Maintenance

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Provision at the Start of the Year	34,921	34,921	3,333
Increase to the Provision During the Year	26,634	18,000	31,588
Adjustment to the Provision	-	-	-
Use of the Provision During the Year	-	-	-
Provision at the End of the Year	<u>61,555</u>	<u>52,921</u>	<u>34,921</u>
Cyclical Maintenance - Current	5,333	-	-
Cyclical Maintenance - Term	56,222	-	34,921
	<u>61,555</u>	<u>-</u>	<u>34,921</u>

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
No Later than One Year	28,180	-	29,873
Later than One Year and no Later than Five Years	32,400	-	61,766
	<u>60,580</u>	<u>-</u>	<u>91,640</u>

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Block A Heating boiler	<i>ongoing</i>	12,814	-	-	-	12,814
Staffroom Extension	<i>ongoing</i>	2,774	148,917	(193,607)	-	(41,916)
Switchboards Block A,C,D	<i>completed</i>	20	-	-	-	20
Block C	<i>ongoing</i>	26,219	14,421	(51,914)	-	(11,274)
Ramp access	<i>ongoing</i>	45,134	-	(45,135)	-	(1)
Visual Awareness	<i>ongoing</i>	-	34,254	(31,786)	-	2,468
Totals		<u>86,961</u>	<u>197,592</u>	<u>(322,442)</u>	<u>-</u>	<u>(37,889)</u>

Represented by:

Funds Held on Behalf of the Ministry of Education
Funds Due from the Ministry of Education

15,302
53,191

(37,889)

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Block A Heating boiler	<i>ongoing</i>	12,814	-	-	-	12,814
Staffroom Extension	<i>ongoing</i>	(22,033)	50,883	(26,076)	-	2,774
Spouting	<i>completed</i>	19,158	-	(19,158)	-	-
Switchboards Block A,C,D	<i>completed</i>	20	-	-	-	20
Re key school	<i>completed</i>	9,995	800	(10,754)	(41)	-
Fencing Kimi Ora	<i>completed</i>	32,790	3,038	(35,828)	-	-
Hall windows	<i>completed</i>	(900)	900	-	-	-
Block C	<i>ongoing</i>	186,440	64,580	(224,801)	-	26,219
Ramp access	<i>ongoing</i>	-	45,134	-	-	45,134
Totals		<u>238,284</u>	<u>165,335</u>	<u>(316,617)</u>	<u>(41)</u>	<u>86,961</u>

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2018 Actual \$	2017 Actual \$
<i>Board Members</i>		
Remuneration	2,870	4,250
Full-time equivalent members	0.11	0.06
<i>Leadership Team</i>		
Remuneration	351,510	327,064
Full-time equivalent members	3.00	3.00
Total key management personnel remuneration	354,380	331,314
Total full-time equivalent personnel	3.11	3.06

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130-140	130-140
Benefits and Other Emoluments	15-20	15-20
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
110 - 120	-	-
100 - 110	-	-
	0.00	0.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual	2017 Actual
Total	-	-
Number of People	-	-

20. Contingencies

Contingent Asset:

There were no contingent assets as at 31 December 2018.

2017: An insurance claim was made prior to reporting date for fire damage incurred during the year. This was not approved until after reporting date, and the estimated total claim is for \$67,775 incl GST. \$10,000 of this was received as an interim payment prior to reporting date and is included in other revenue.

Contingent liabilities:

There were no contingent liabilities as at 31 December 2018.

(Contingent liabilities and assets at 31 December 2017: nil).

Holiday Act Compliance - schools payroll

The Ministry of Education performs payroll processing and payments on behalf of the school board of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003.

The initial phase of this review has identified areas of non - compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

21. Commitments

(a) Capital Commitments

There are no capital commitments as at 31 December 2018.

(Capital commitments at 31 December 2017: nil)

(b) Operating Commitments

As at 31 December 2018 the Board has entered into the following contracts:

(a) operating lease laptops and Eftpos

	2018 Actual \$	2017 Actual \$
No later than One Year	-	416
Later than One Year and No Later than Five Years	-	-
	<u>-</u>	<u>416</u>

22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	307,380	59,369	383,371
Receivables	116,265	102,000	104,675
Investments - Term Deposits	253,133	200,000	155,174
Total Cash and Receivables	<u>676,778</u>	<u>361,369</u>	<u>643,221</u>

Financial liabilities measured at amortised cost

Payables	159,904	131,000	131,442
Finance Leases	60,580	60,000	91,639
Total Financial Liabilities Measured at Amortised Cost	<u>220,484</u>	<u>191,000</u>	<u>223,081</u>

24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF EVAN'S BAY INTERMEDIATE SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

The Auditor-General is the auditor of Evan's Bay Intermediate School (the School). The Auditor-General has appointed me, Henry McClintock, using the staff and resources of BDO Wellington Audit Limited, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 19, that comprise the statement of financial position as at 31 December 2018, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2018; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity Standards Reduced Disclosure Regime as applicable to entities that qualify as tier 2.

Our audit was completed on 21 May 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast

significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the Analysis of Variance, Board of Trustees Listing and Kiwisport Report, but does not include the financial statements, and our auditor's report thereon.

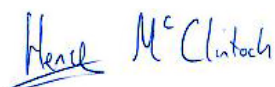
Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Henry McClintock
BDO Wellington Audit Limited
On behalf of the Auditor-General
Wellington, New Zealand